

Ottawa St. Business Improvement Area
Board of Directors Meeting

MINUTES

Date: June 7, 2023

Location: Virtual meeting through Zoom

Present: Ettore Bonato, Mike Osborne, Tracy Paterson, Lawrence Holland, Mark Trudell, Byron Griffith, Mark McKenzie, Syx Langemann

Regrets: Constable Andie Suthers – working

Guest Speakers:

- None

Absent: None

Recorder: Ettore Bonato

Meeting Called to Order: 7:00PM

Approval of Agenda:

- Mike Osborne, 2nd Mark Trudell, CARRIED

Disclosure of Interest:

- None

Adoption of Past Minutes:

- May meeting
- Tracy Paterson, 2nd Byron Griffith, CARRIED

Coordinators Report:

- All printing has been finished
- Ottawa Street \$ will be used when there is a winner for a contest, they will receive the dollars to spend on Ottawa Street
- The card reminder has been mailed out
- The newsletter of all that is happening on Ottawa Street has been handed out to all merchants
- The reusable bags have been delivered to us; the BIA will be setting up a tent in front of Holland's Auction on August 12 and they will be handed out after a quick survey is filled out by people visiting the area that day
- ACTION ITEM: Syx has asked the each member of the board to come up with 3 questions they would like to see on the survey
- August 12 street closure is coming together; we have a layout, vendors, entertainment. Ettore will be the contact person for this day

Council Report:

- Work on Lanspeary Park has started; UPDATE: Pride benches have been installed
- First Pride crosswalk painting should be done in June; UPDATE: the committee has informed the BIA that a survey has been issued to those businesses and residences located near the intersection of Hall and Ottawa
- The City has approved the budget for the Ottawa Street BIA
- We now have a link for garbage cans to be dropped off and picked up after an event; <http://www.ewswa.org/recycling/special-event-recycling/>

Treasurer's Report:

- Everything is up to date
- The BIA has about \$116,000 in the bank account; some major payments will shortly come out

- We will try to apply for a credit card for the Ottawa Street BIA; UPDATE: Ettore has spoken to TD Bank and things are in motion with the application for a credit card with a \$5,000 limit
- The City of Windsor has been paid as part of the Alley Lighting Project
- We will receive an invoice for the remaining balance shortly

Safety & Crime Prevention Committee Report:

- Unfortunately Constable Suthers could not attend the meeting
- We will contact Barry Horrobin again for a walk through of the Ottawa Street BIA on safety thoughts
- The BIA will request more police presence on Ottawa Street; UPDATE: there have been officers on bikes riding through the BIA
- There will be a blitz happening soon on the homeless and drug use/selling in the area
- A few suggestions were made; Safewalk, a group of volunteers that will walk you to your vehicle from 5-7PM; hire a security company to be around Friday and Saturday afternoons/evenings to keep an eye out for us on Ottawa Street

Communications:

- We have received our permits for the sidewalk sales and road closure
- The City has gotten back to us about the expansion of Ottawa Street BIA; a map was provided and we just outline what we want included. The City will take care of the rest
- The art installation has occurred with ribbon cutting event; the BIA has 6 pieces of art located between Pierre and Lincoln

Chairperson's Report:

- Still waiting for Alley Lighting invoice; UPDATE: will be receiving it soon
- Ettore paid for the permits for the sidewalk sales and the BIA will repay him
- Once we have a credit card, anything we have to pay online will be easier to take care of
- The credit card will also have the monthly withdrawals of the website when it is up and running
- We need to set up a meeting at TD Bank for Lawrence to become a signer of cheques

New Business:

- The tree in front of POP has branches hanging from it and needs to be removed; ACTION ITEM: Councillor will take care of this
- The homeless are making a mess of Lanpeary Park and needs to be taken care of; Councillor has spoken to the City and Police about it and is being looked into
- Last year, during Pridefest, many vehicles received parking tickets and Parking Enforcement should be contacted so this doesn't happen again this year; ACTION ITEM: Councillor and Ettore will contact them to let them know.
- There is a burnt out light behind the Dollar Store in the parking lot; ACTION ITEM: Councillor will take care of this

Next Meeting

- To take place virtually via Zoom
- Future meetings: all on first Wednesday of every month
- July 5 @ 7:00PM
- August 2 @ 7:00PM
- September 6 @ 7:00PM
- October 11 @ 7:00PM
- AGM, November 1 @ 7:00PM – doors open 6:30PM, location to be determined
- December 6 @ 7:00PM

Adjournment:

- Motion to adjourn, Byron Griffith, 2nd Tracy Paterson
- Time adjourned 7:51PM